

**PROCUREMENT OF I.T EQUIPMENTS**

Technical and financial bids on "Single Stage-Two Envelopes Bidding Process" are invited from the well reputed organizations/ companies for below mentioned Lots as per following details:-

**Lot # 1: Laser Printers**

**Lot # 2: ADF Scanners**

**Lot # 3: Flat Bed Scanners**

**Lot # 4: 22-U Racks**

**Lot # 5: 5KVA UPS**

**Lot # 6: Branded Laptops**

**Lot # 7: Expansion in Existing Manageable Switches**

**Lot # 8: Expansion in Existing Dual Link Routers**

1. Bid documents are immediately available after this publication and may be obtained free of cost against written request through email at [procurement@bop.com.pk](mailto:procurement@bop.com.pk) on any working day (Monday to Friday) between **09:00 AM to 05:00 PM** till **01-10-2020**.
2. The Bid must be reached to Head Centralized Procurement, Head Office, 1st Floor, BOP Tower, 10-B, Block E/II, Main Boulevard, Gulberg III, Lahore and be dropped in a Bid Box available/ placed for the purpose, on or before **02-10-2020 (till 11:00AM)**.
3. The words "Technical bid" & "Financial bid" should be clearly marked on each sealed envelope.
4. Technical Bids will be opened by a Committee on the same day i.e. **02-10-2020 at 11:30 AM**, in the presence of bidders or their authorized representatives who wish to attend the bid opening process. Financial Bids of only technically qualified bidders shall be opened on a date/ time to be announced subsequently. Financial bids of bidders which may not qualify shall be returned unopened.
5. The bid security minimum **2%** of the estimated cost of each Lot must be submitted with Technical bids in the form of Call Deposit Receipt (CDR) in favor of The Bank of Punjab.
6. Incomplete/ conditional bids and bids bearing cutting/over writing without authentication will not be considered.
7. Prices must be quoted inclusive of all taxes and delivery charges.
8. Valid NTN / GST Registration Certificates required with the bid.
9. This Advertisement is also uploaded on the both websites of PPRA ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)) and BOP ([www.bop.com.pk](http://www.bop.com.pk)).
10. Bank will not be responsible for any cost incurred in submission of documents.

**Head Centralized Procurement**

**The Bank of Punjab, 1<sup>st</sup> Floor, Head Office BOP Tower,  
10-B, Block E/II, Main Boulevard, Gulberg III, Lahore.**

**Ph: 042-35784094, 35783670,**

**Email:- [procurement@bop.com.pk](mailto:procurement@bop.com.pk)**